



# Technology Loan Agreement Form SY 2016-17

Dear Parents, Guardians and Students (Borrowers) \_\_\_\_\_

\_\_\_\_\_ School District participates in the eQUIP Technology Loan Program, a service of BLAST IU #17, to supply needed computers and other devices for work related to our district eLearning program. The equipment listed below is the property of BLAST IU #17 and is being supplied for student use ONLY.

Equipment Type	Description	Asset Tag	Note:

If at any time, the equipment is damaged (due to abuse), lost, stolen or otherwise made unserviceable, you will be billed for the replacement of the equipment as follows.

Equipment Type	Replacement Costs
Laptop	\$925.00
Laptop Power Supply	\$50.00
Mouse	\$15.00
Backpack	\$30.00
Repair required due to abuse to equipment	\$50.00

**Special Notes and Guidelines:** Parents/Guardians and Students share responsibility for ensuring the equipment is used appropriately and cared for. However, students assume a large part of that responsibility. The term "Borrower" is used below to note the collective responsibility of Parents/Guardians and the Student.

It is Borrower's responsibility to care for the equipment and ensure that it is retained in a safe environment. This equipment is, and at all times remains, the property of BLAST IU 17 of Williamsport, Pennsylvania, and is herewith lent to the borrowers for educational purposes only for the current Academic School year. Borrowers may not deface or destroy this property in any way. Inappropriate use of the equipment may result in the borrowers losing the right to use this equipment.

The BLAST IU 17 Property may be used by Borrower only for educational purposes, in accordance with the BLAST IU 17 and school district's policies and rules, as well as local, state, and federal statutes. Borrower may not install or use any software other than software owned or approved by the BLAST IU 17 and made available to Borrower in accordance with this Receipt and Agreement. If the borrower attempts to bypass the internet filter, they will face disciplinary action. One user account with specific privileges and capabilities has been set up on the laptop for the exclusive use of the student to which it has been assigned.

The borrower agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account. The borrower agrees to make no attempts to add, delete, access, or modify other user accounts on the laptop and on any BLAST IU 17 owned computer. Identification and inventory labels/tags have been placed on the laptop, printer, and router. These labels/tags are not to be removed or modified. If they become damaged or missing, contact the issuing school district immediately. Additional stickers, labels, tags, or markings are not to be added to the equipment. The borrower agrees to clean the equipment properly. Borrower may not eat or drink when using the laptop and avoid leaving it outside, near sand, dirt, moisture, direct sunlight and heat. Borrower will avoid touching the LCD screen with his/her fingers, pens, pencils or other items. To clean the equipment use a damp, soft, lint-free cloth to clean the computer's exterior. Avoid getting moisture in any openings. DO NOT spray liquid directly on the computer. If you need to clean the screen, use "iKlear Polishing Kit" or a damp, clean, soft, lint-free cloth with water only and wipe the screen. DO NOT spray liquid directly on the screen. It is the borrower's responsibility to regularly back up files to appropriate media. If the laptop is damaged, it is important that files be backed up before turning the laptop in for repair. Files may be altered, erased or destroyed during the course of repairs. BLAST IU 17 is not responsible for any computer or electronic viruses that may be transferred to or from Borrower's diskettes or other data storage medium and Borrower agrees to use Borrower's best efforts to assure that the BLAST IU 17 property is not damaged or rendered inoperable by any such electronic viruses while in Borrower's possession. Borrower acknowledges and agrees that Borrower's use of the BLAST IU 17 property is a privilege and that by Borrower's agreement to the terms hereof, Borrower acknowledges Borrower's responsibility to protect and safeguard the BLAST IU 17 property and to return the same to the issuing school district in good condition and repair upon request by BLAST IU 17.

PoC Name: \_\_\_\_\_ PoC Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Borrower Parent/Guardian Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Borrower Student Name: \_\_\_\_\_ Date: \_\_\_\_\_