



# Technology Loan Program

eQUIP Member School District Acceptance of Equipment Form  
SY 2016-17

The equipment listed below has been delivered to your school district as part of the eQUIP Technology Loan Program. The equipment has been determined to be in working order at the time of delivery. If you find any issues upon inspection, please contact Wade Spencer [wspencer@iu17.org](mailto:wspencer@iu17.org) before releasing the equipment to students.

The fees for equipment loan are based on the following schedule. Please note that use is not prorated within the quarters.

Grace Period Checked Out After	Start and End Dates Quarterly Fees	Grace Period Checked In Before
NA	8/20 * Q1 = \$210.00 10/31	11/15
10/15	11/1 Q2 = \$315.00 1/31	2/15
1/15	2/1 Q3 = \$315.00 4/30	5/15
4/15	5/1 Q4 = \$210.00 * 6/30	NA
Summer ONLY		
NA	6/1 SUMMER = \$315.00 8/31	NA

Equipment includes: Laptop Packages (Laptop, Power Supply, Mouse, Ear buds and Backpack) and/or Printers (Printers, Starter Ink and Power Supplies).

**Replacement and Repair Fees:** Should any of the equipment not be returned or returned with damage due to abuse, the following fees will be charged.

Equipment Type	Fee
Laptop	\$925.00 + Quarterly use fees*
Laptop Power Supply	\$50.00
Mouse	\$15.00
Backpack	\$30.00
Repair required due to abuse to equipment (Determined by PoC and eQUIP staff)	\$50.00

\* A minimum of \$315 (one quarter) will be added to the replacement costs of a laptop. Fees for longer use prior to loss will apply.

Note: Printers and ear buds delivered to students do **NOT** need to be returned. If items are NOT issued to a student, please return them to BLAST immediately so they can be put into service with other students.

### Equipment Delivered:

Equipment Type	Description	Asset Tag	Note:

I understand that the technology listed above is the property of BLAST Intermediate Unit #17. It is the responsibility of BLAST Intermediate Unit #17 to maintain this equipment and as such the condition of this equipment is deemed appropriate for use by registered eQUIP students. In the event the equipment is damaged (due to misuse), lost, stolen or otherwise made unserviceable, BLAST will bill the school district for the replacement of the equipment.

PoC Name (Please Print): \_\_\_\_\_ Phone: \_\_\_\_\_

PoC Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: A sample student Technology Loan Agreement form is available for download from the eQUIP website should the school district wish to secure a signed agreement from the student's parents or guardians. The form outlines the borrower's responsibilities. The school district is responsible for paying all fees to BLAST as outlined above. The school district may pursue reimbursement for the fees from the parents or guardians. However, efforts to do so should not impact payment to BLAST.